

**ACTION BY WRITTEN CONSENT
OF
THE BOARD OF DIRECTORS
OF THE CAPES HOMEOWNERS' ASSOCIATION, INC.
(an Oregon non-profit corporation)**

The undersigned, being a majority of the directors of The Capes Homeowners' Association, Inc., an Oregon non-profit corporation (the "Corporation"), take the following action by written consent in lieu of a meeting of the board of directors (the "Board") pursuant to Article V, Section 6 of the Bylaws of the Corporation, as amended to date (the "Bylaws"):

ELECTION OF OFFICERS

WHEREAS, at a meeting of the Board held on April 18, 2026, the Board appointed Officers of the Corporation pursuant to Article VI, Section 1 of the Bylaws.

WHEREAS, pursuant to Article VI, Section 1 of the Bylaws, the Board deems it advisable and in the best interest of the Corporation to designate an additional Officer position of Vice Treasurer and appoint Susan Hunter to such position.

WHEREAS, the Board desires to ratify and confirm the full list of Officers appointed as of the date hereof.

RESOLVED, that the Board hereby creates the position of Vice Treasurer and designates such position as an Officer of the Corporation with such duties, responsibilities and powers as the Board and the Treasurer as may be directed by the Board or the Treasurer, and appoints Susan Hunter to such position to serve until such person resigns or is terminated or replaced by a duly authorized action of the Board.

RESOLVED, that the Board hereby ratifies and confirms that the duly appointed Officers of the Corporation consist of the following persons as of the date hereof:

<u>Title</u>	<u>Name</u>
President	Melissa Myers
Vice President	Jason Scully
Treasurer	Steven Methvin
Secretary	Roger Bivans
Vice Treasurer	Susan Hunter

BANKING

WHEREAS, the opening of one or more bank, brokerage or other financial accounts for the use of the Corporation is deemed advisable and in the best interests of the Corporation.

RESOLVED, that the Corporation be, and it hereby is, authorized to establish bank, brokerage or other financial accounts for use in its business at such times as the President and the Treasurer or, in the absence or incapacity of the Treasurer, the Vice Treasurer.

RESOLVED, that, notwithstanding anything to the contrary set forth in the Bylaws, all checks, vouchers, drafts, wire transfers or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be routinely signed by the Treasurer, provided that in the absence or incapacity of the Treasurer, any of the President, the Vice President, the Secretary or the Vice Treasurer may sign checks or otherwise authorize the payment of funds that are needed for urgent delivery before the Treasurer's return. Any check issued in the name of the Corporation in excess of \$14,999 shall be co-signed by Treasurer and another Officer of the Corporation.

GENERAL

RESOLVED, that any one or more Officers of the Corporation, by the signature of any one or more of them be, and the same hereby are, authorized and directed to negotiate, execute and delivery, in the name of and on behalf of the Corporation, any banking, brokerage or other financial services agreements, and any amendments thereto, and such other agreements, instruments, statements or writings as such Officers executing the same shall deem necessary, appropriate or desirable in connection with or related to the documents referenced above, with such changes therein or additions thereto as such Officers executing such agreement shall approve, such approval of the Board to be conclusively evidenced by such execution.

RESOLVED, that any specific resolutions that may be required to have been adopted by the Board by any bank, brokerage firm or other financial institution in connection with the actions contemplated by the foregoing resolutions be, and the same hereby, adopted, and the Secretary is hereby authorized to certify as to the adoption of any and all such resolutions.

RESOLVED, that the Officers of the Corporation be, and they hereby are, authorized and directed to execute all documents and to take such action as they may deem necessary or advisable in order to carry out the purposes of these resolutions.

RESOLVED, that this Written Consent of the Board may be executed in any number of counterparts and by facsimile, by portable document format, by email or by other electronic means, each of which shall be deemed an original of this Written Consent of the Board, and all of which together shall constitute one and the same instrument.

[signatures on next page]

RESOLVED, that any one or more Officers of the Corporation, by the signature of any one or more of them be, and the same hereby are, authorized and directed to negotiate, execute and delivery, in the name of and on behalf of the Corporation, any banking, brokerage or other financial services agreements, and any amendments thereto, and such other agreements, instruments, statements or writings as such Officers executing the same shall deem necessary, appropriate or desirable in connection with or related to the documents referenced above, with such changes therein or additions thereto as such Officers executing such agreement shall approve, such approval of the Board to be conclusively evidenced by such execution.

RESOLVED, that any specific resolutions that may be required to have been adopted by the Board by any bank, brokerage firm or other financial institution in connection with the actions contemplated by the foregoing resolutions be, and the same hereby, adopted, and the Secretary is hereby authorized to certify as to the adoption of any and all such resolutions.

RESOLVED, that the Officers of the Corporation be, and they hereby are, authorized and directed to execute all documents and to take such action as they may deem necessary or advisable in order to carry out the purposes of these resolutions.

RESOLVED, that this Written Consent of the Board may be executed in any number of counterparts and by facsimile, by portable document format, by email or by other electronic means, each of which shall be deemed an original of this Written Consent of the Board, and all of which together shall constitute one and the same instrument.

[signatures on next page]

IN WITNESS WHEREOF, the undersigned have executed this Action by Written Consent of the Board of Directors of The Capes Homeowners' Association, Inc. as of the date set forth below his or her name.

Date:
Melissa Myers
 4/30/2026

Date:
Roger Bivans

Date:
Sandy Husk

Date:
Susan Hunter

Date:
Steven Methvin

Date:
Jason Scully

Date:
Claude Zeller

IN WITNESS WHEREOF, the undersigned have executed this Action by Written Consent of the Board of Directors of The Capes Homeowners' Association, Inc. as of the date set forth below his or her name.

Melissa Myers

Date: _____



Roger Bivans

Date: 4/29/2026

Sandy Husk

Date: _____

Susan Hunter

Date: _____

Steven Methvin

Date: _____

Jason Scully

Date: _____

Claude Zeller

Date: _____


IN WITNESS WHEREOF, the undersigned have executed this Action by Written Consent of the Board of Directors of The Capes Homeowners' Association, Inc. as of the date set forth below his or her name.

Melissa Myers

Date: _____

Roger Bivans

Date: _____



Sandy Husk

Date: 4/29/26

Susan Hunter

Date: _____

Steven Methvin

Date: _____

Jason Scully

Date: _____

Claude Zeller

Date: _____

IN WITNESS WHEREOF, the undersigned have executed this Action by Written Consent of the Board of Directors of The Capes Homeowners' Association, Inc. as of the date set forth below his or her name.

Melissa Myers

Date: _____

Roger Bivans

Date: _____

Sandy Husk

Date: _____

Susan Hunter

Susan Hunter

Date: *April 30, 2016*

Steven Methvin

Date: _____

Jason Scully

Date: _____

Claude Zeller

Date: _____

IN WITNESS WHEREOF, the undersigned have executed this Action by Written Consent of the Board of Directors of The Capes Homeowners' Association, Inc. as of the date set forth below his or her name.

Melissa Myers

Date: _____

Roger Bivans


Date: _____

Sandy Husk

Date: _____

Susan Hunter

Date: _____



Steven Methvin

Date: 4-30-2016

Jason Scully

Date: _____

Claude Zeller

Date: _____

IN WITNESS WHEREOF, the undersigned have executed this Action by Written Consent of the Board of Directors of The Capes Homeowners' Association, Inc. as of the date set forth below his or her name.

Melissa Myers Date: _____

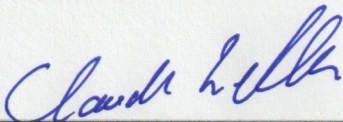
Roger Bivans Date: _____

Sandy Husk Date: _____

Susan Hunter Date: _____

Steven Methvin Date: _____

Jason Scully Date: _____



Claude Zeller Date: 5/1/26

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